

Eligibility Overview (E210, E230)	All Periodicals mail must be sorted and may be eligible for a reduced rate if prepared and sorted under additional specific standards. Nonprofit rates require specific authorization (E270).
Rates and Fees (R200)	<p>Rates include addressed piece charge, pound rates (advertising and nonadvertising), and applicable discounts; factors include place of mailing, destination, presort, etc.</p> <p>Carrier Route, 3/5, and Basic rates apply to outside-county copies; Basic and Carrier Route rates apply to all eligible in-county copies of other than requester publications.</p> <p>Carrier Route (outside-county and in-county):</p> <ul style="list-style-type: none"> ■ Basic: six or more addressed pieces sorted into carrier route packages and placed into carrier route or 5-digit carrier route sacks. ■ High Density: carrier route pieces further prepared in walk sequence and in density necessary to meet standards for High Density rates. ■ Saturation: carrier route pieces further prepared in walk sequence and in density necessary to meet standards for Saturation rates (M050). <p>3/5 (outside-county only):</p> <ul style="list-style-type: none"> ■ Six or more addressed pieces sorted to 5-digit and unique 3-digit (L002) packages, placed into 5-digit and unique 3-digit sacks. <p>Basic:</p> <ul style="list-style-type: none"> ■ Outside-county: six or more addressed pieces sorted to other 3-digit, ADC (L004), and mixed ADC packages, placed into 3-digit, ADC, and mixed ADC sacks. ■ In-county: all pieces not sorted to qualify for a carrier route rate. ■ Fewer than 6 pieces sorted to carrier route, 5-digit, and unique 3-digit packages. <p>SCF and delivery unit zones (destination entry rates) have additional standards (E250). Not all presort levels may be claimed in combination with destination entry discounts.</p>
Addressing (A010, A950)	<p>Carrier route: carrier route information updated using CASS-certified process within 90 days before mailing.</p> <p>A certified process used at least once a year to ensure accuracy of 5-digit ZIP Codes in other than carrier route pieces.</p>
Characteristics and Content (C200)	<p>See Quick Service Guide 201.</p> <p>Shape: rectangular, unless greater than 0.25 inch thick.</p> <p>Dimensions:</p> <ul style="list-style-type: none"> ■ Minimum: more than 11-1/2 inches long, or more than 6-1/8 inches high, or more than 0.25 inch thick. ■ Maximum: 15 inches long, 12 inches high, and 0.75 inch thick.
Deposit (D200)	Deposit only at authorized original and/or additional entry post office, unless authorized exceptional dispatch under D210.
Mail Preparation and Sortation (M200)	<p>Presort: on reverse.</p> <p>Documentation:</p> <ul style="list-style-type: none"> ■ Postage statement: Form 3541-N (Nonprofit and In-County rates). ■ Supporting documentation: required by rates claimed including marked copy. Effective August 1, 1997, documentation generated by PAVE-certified software or printed in standardized format. <p>Each package of High Density or Saturation mail must be labeled "walk sequence." A facing slip stating "High Density Walk Sequenced Carrier Route Mail" or "Saturation Walk Sequenced Carrier Route Mail" (as applicable) may be used.</p> <p>Flat-size pieces must be prepared in brown sacks. Palletization of sacks or packages is as permitted by M040.</p> <p>See reverse for pink sack label Line 2 information.</p>
Postage and Payment Methods (P200, P750)	<p>Method: advance deposit account(s) at original or additional entry post office(s), unless Centralized Postage Payment (CPP) or plant-verified drop shipment (PVDS) is authorized.</p> <p>This guide is an overview only. For the specific DMM standards applicable to this category of mail, consult the DMM sections referenced above and the general sections within each DMM module.</p>

Packaging and Sacking Sequence

5-Digit (Required)

Packages: Pieces must be packaged if 6 or more pieces to same 5-digit ZIP Code; fewer than 6 pieces in a package permitted. See M200 for optional firm packages.

Labels: Red Label D or optional endorsement line (OEL).



Sacks: Required at 24 pieces; optional with one package.

Labels: For Line 1, use city, state, and 5-digit ZIP Code on mail; for Line 2, "PER" (or "NEWS") and "FLTS 5D NON BC."

Rate: 3/5 outside-county,² Basic in-county

3-Digit (Required)

Packages: Pieces must be packaged if 6 or more pieces to same 3-digit ZIP Code; fewer than 6 pieces in a package permitted.

Labels: Green Label 3 or OEL.



Sacks: Required at 24 pieces; optional with one package (except a sack must be prepared for any remaining packages for each 3-digit ZIP Code of SCF serving post office where mail is verified).

Labels: For Line 1, use L002, Column A; for Line 2, "PER" (or "NEWS") and "FLTS 3D NON BC."

Rate: 3/5 outside-county,² Basic in-county

ADC (Required)

Packages: 6 or more pieces to same ADC (L004); fewer than 6 pieces in a package not permitted.

Labels: Pink Label A or OEL.



Sacks: Required at 24 pieces; optional with one 6-piece package.

Labels: For Line 1, use L004; for Line 2, "PER" (or "NEWS") and "FLTS ADC NON BC."

Rate: Basic outside-county and in-county

Mixed ADC (Required)

Packages: Any remaining pieces must be packaged in mixed ADC packages.

Labels: Tan Label MXD or OEL.



Sacks: Any remaining packages placed in mixed ADC sack(s).

Labels: For Line 1, use MXD, followed by origin facility in L004; for Line 2, "PER" (or "NEWS") and "FLTS NON BC WKG."

Rate: Basic outside-county and in-county

Optional Carrier Route

Packages: Six or more pieces addressed to same carrier route (city route, rural route, highway contract route, post office box section, or general delivery unit) must be prepared in packages. Fewer than six pieces in a package permitted but only qualify for the Basic rate. See M200 for optional firm packages.

Rate: Saturation, High Density, Basic



Carrier Route

Sacks: Required at 24 pieces; optional with one package.

Labels: For Line 1, use city, state, and 5-digit ZIP Code on mail; for Line 2, "PER" (or "NEWS"), "FLTS," and, as appropriate: for Saturation, "WSS" and route type and number; for High Density, "WSH" and route type and number; or for Basic, "CR" and route type, and number³.



5-Digit Carrier Routes

Sacks: Required for rate eligibility, any remaining carrier route packages; no minimum number of carrier route packages for same 5-digit area.

Labels: For Line 1, use city, state, and 5-digit ZIP Code on mail; for Line 2, "PER" (or "NEWS") and "FLTS CR-RTS."

¹Use "NEWS" if issued weekly or more frequently, or "PER."

²3/5: only 5-digit and unique 3-digit packages of 6 or more pieces. Basic rate for packages of fewer than 6 pieces and packages for nonunique 3-digits.